



Intermediate School District (ISD) Supported Discipline Toolkit 2020

What Is the Discipline Toolkit?

The Discipline Toolkit is a framework for districts to use to develop a sustainable plan to reduce suspensions and expulsions. Developing a plan which focuses on changes in adult behavior and responses to student contact can lead to improved outcomes for students. The framework has been refreshed and is aligned with the data use process. The materials available to support the implementation of the framework include the Discipline Toolkit Manual, Data Analysis Tool, and forms for all referenced documents.

Note: Implementation of this framework takes time. Addressing racial or gender-based discrepancies in discipline is not a “one-and-done” activity. The cultural changes and activities implemented as part of this toolkit need to be implemented, maintained, and revised over time to achieve district discipline goals. When the goals are met, the activities need to be sustained, and the periodic monitoring of data should be performed to avoid slippage.

Who Can Benefit From the Discipline Toolkit?

The Discipline Toolkit was developed to assist districts identified as having a significant discrepancy in the percentage of students with an individualized education program (IEP) in one or more race or ethnic groups who were suspended or expelled for more than ten days over multiple years. However, any district can benefit from analyzing their discipline data and using this process to improve their practices and prevent the occurrence of significant discrepancies. When an ISD chooses to implement this framework with a member district, the decision should be based on data such as B-4 (Rates of Suspension and Expulsion) data, significant disproportionality data, data in local student information systems, and anecdotal data.

How Do You Access the Discipline Toolkit?

The Discipline Toolkit Manual, the Data Analysis Tool, and related forms are available on the [Catamaran Training site](https://training.catamaran.partners/discipline-how-tos/) (<https://training.catamaran.partners/discipline-how-tos/>). The resources were written for an ISD to use without assistance from the Office of Special Education. However, if you need additional information or would like to request assistance in implementing the Discipline Toolkit, please contact [Tori Ranusch](mailto:RanuschT1@michigan.gov) (RanuschT1@michigan.gov).