



# Required Additional Actions

## Required Additional Actions for Districts in Tier 2 or Tier 3

Michigan Department of Education Office of Special Education  
November 2025

Review the table below to see the Required Additional Actions for districts which are in Tier 2 or Tier 3.

Activity	Description	Evidence Examples	Tier 2	Tier 3
<i>Parent Notification</i>	Ensure IEP Teams notify parents of implications of working towards alternate content expectations	Letters to parents, Family Matters sheet, Prior Written Notice	X	X
<i>Work with Member Districts</i>	The ISD must work with the member districts to ensure students are participating in the appropriate assessment and are receiving an education that is rigorous and challenging for the student. All four of the required criteria in the definition of “a student with the most significant cognitive disabilities” must be met to be eligible for the use of MI-Access based on alternate educational content standards.	Sign-in sheets, agendas	X	
<i>Train Staff</i>	Ensure all staff are trained on the four required criteria for participation in MI-Access based on alternate educational content standards.	Sign-in sheets, agendas	X	X
<i>Rubric Training</i>	Review the <a href="#">Rubric for Assigning Students to Alternate Standards for Instruction and Assessment</a> on the Catamaran Technical Assistance Website and incorporate its use into training for IEP Teams who are considering the use of MI-Access based on alternate standards.	Sign-in sheets, agendas	X	X

<i>High Risk/Rubric Case Review Tier 2</i>	Review flagged cases and criteria relevant data for students listed in the Flagged Student Cases file who are at high risk for not meeting one or more of the four required criteria to be eligible for the use of MI-Access based on alternate educational standards. Have IEP Teams complete the <a href="#">rubric</a> using relevant data for up to 8 flagged cases in each Tier 2 district. Submit the results of these case reviews by June 30, 2026.	<a href="#">High Risk Summary</a>	X	
<i>High Risk/Rubric Case Review Tier 3</i>	Review flagged cases and criteria relevant data for students listed in the Flagged Student Cases file who are at high risk for not meeting one or more of the four required criteria to be eligible for the use of MI-Access based on alternate educational standards. Have IEP Teams complete the <a href="#">rubric</a> using relevant data for up to 8 flagged cases, for up to 4 districts. Submit the results of these case reviews by April 1, 2026, for directed feedback from MDE. The remaining flagged cases for each district, if any, must be reviewed and submitted by June 30, 2026.			X
<i>EBR Case Review</i>	For flagged cases of students who continue to meet all four required criteria for the use of MI-Access based on alternate educational standards but are also surpassing the alternate educational standards to which they have been assigned, conduct an Educational Benefit Review (EBR). The EBR should detail how to incorporate more challenging instruction, curriculum, and goals, including content that reaches into general grade level standards.	<a href="#">Flagged Students Educational Benefit Review</a>	X	X
<i>Required Meetings</i>	Tier 3 districts will attend 1 required meeting focusing on appropriately identifying students who meet the definition of MSCD.			X
<i>Disproportionality Case Review</i>	Review the students records for up to 8 students in the subgroup(s) identified with disproportionality (e.g., Hispanic students) to determine if they meet all four requirements of the definition of a student with the most significant cognitive disabilities.	<a href="#">High Risk Summary</a>	X	X